

SchoolMessenger: St. Peter PSR has instituted a telephone broadcast system that will enable us to notify all households and parents by phone within minutes, in case of weather cancellations, unplanned events and other emergencies.

SchoolMessenger also provides e mail distribution services. The weekly PSR News Flash newsletter is sent through this provider, as well as reminders for sacramental events. We are able to store two phone numbers and two e mail addresses for each family.

SchoolMessenger, which specializes in school-to-parent communications, is providing this service. The service will also be used from time-to-time to communicate general announcements or reminders. St. Peter PSR will continue to report closings due to snow or other weather conditions on KSDK News Channel 5, and will use this system as an overlay to the public announcements. When used, the service will simultaneously call all listed phone numbers in our parent contact list and will deliver a recorded message from Jan Hartmann or another administrator. The service will deliver to both live answer and answering machines. Non answers and busies will be automatically retried twice in 15 minute intervals after the initial call. Here is some specific information to know:

- Caller ID will display 314-821-0460, the main school number for PSR.
- Answer the phone with a normal "Hello", and after a short pause the message will begin.
- The system will detect that your answering machine has answered and will play the recording to your machine. The maximum # of rings before hang up is 5. Make sure your machine answers after 4 rings or you may miss the message.
- At the end of the message you will be prompted to 'press one' to hear the message again. This is very effective when a child answers the phone and hands it to a parent, who can then 'Repeat" the message in its entirety.

If you have any questions, please contact PSR Principal, Andrea Bonsanti at 314-821-0460 Ext. 4208 or by e mail abonsanti@stpeterkirkwood.org . Or contact Faith Formation Assistant Susan Lueker, 314-821-0460 Ext. 4212or slueker@stpeterkirkwood.org .

NOTE: 1) This requires NO registration by the parent on the **SchoolMessenger** website. 2) All information and contact numbers are strictly secure and confidential and are only used for the purposes described herein.